

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

First Lady's Visit to Day Care Center

FROM:

R. M. Huffstutler
Deputy Director for Administration

EXTENSION

NO.

DDA 89-1897

DATE

19 October 1989

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Central
Intelligence
7D60 OHB20
/10

10/19

Wor

2.

~~ER~~

3.

4. DDA
6E-08 OHB

10 OCT 1989

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6. DDA REGISTRY
(SUBJECT COPY)

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DD/A REGISTRY

FILE: Bldg-10-AICFORM
1-79

610

USE PREVIOUS
EDITIONS

DDA 89-1897
19 October 1989

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: First Lady's Visit--Langley Children's
Center

1. A tentative date for the First Lady's visit to the Langley Children's Center has been set for Monday, 13 November 1989 at 10:30 am. Mrs. Bush's Director of Projects, Julie Cooke, has asked for a proposed scenario for the visit and will confirm the date during the week of 23 October.

2. Attached is the proposed scenario and guest list for the event. It has been coordinated with the Office of Public Affairs. If you concur, we will provide this information to the White House and proceed with the necessary arrangements.

STAT

R. M. Huffstutler

Attachment

cc: D/PAO
C/Protocol Br/DA

CONCUR:

WTH

Director of Central Intelligence

10/20

Date

*When the date is firm
let me know & I'll
drop BB a personal
note*

[When the date is firm
let me know and I'll
drop BB a personal note.]

ADMINISTRATIVE - INTERNAL USE ONLY

RIBBON CUTTING OF

THE LANGLEY CHILDREN'S CENTER, INC.

Monday, 13 November 1989
1030 Hours

- . Director of Central Intelligence (DCI) meets Mrs. Bush in front of Headquarters Building to accompany her to the Langley Children's Center (by car).
- . Mrs. Bush and party arrive at Langley Center and are escorted into the Center.
- . Mrs. Bush joins dignitaries, Agency officials, and Planning Committee members already seated in the open play area of the Center.
- . DCI welcomes Mrs. Bush and dignitaries and makes brief comments on the Langley Children's Center.
- . Mrs. Bush delivers remarks. (Optional)
- . Mrs. Bush is invited by DCI to cut ribbon (location of cutting to be determined).
- . Mrs. Bush cuts ribbon, which officially opens Center.
- . (Center coordinator), DCI, and dignitaries tour Center.
- . Mrs. Bush greets children (in their classrooms) and, time permitting, reads short story to children.
- . Designated child/children present bouquet of flowers to Mrs. Bush.
- . Punch and cookies are served.
- . Older children escort Mrs. Bush to front door and wave goodbye as she departs.

Note: Estimated time of ceremony is 30 minutes

STAT

19 October 1989

The Langley Children's Center, Inc.

RECAPITULATION OF GUEST LIST
(Approximate)

Dignitaries:	9
Mrs. George Bush	
<u>Congressional Representatives:</u>	
Senator David L. Boren (Dem. - Oklahoma)	
Senator William S. Cohen (Rep. - Maine)	
Senator Charles S. Robb (Dem. - Virginia)	
Senator John W. Warner (Rep. - Virginia)	
Representative Anthony C. Beilenson (Dem. - California)	
Representative Henry J. Hyde (Rep. - Illinois)	
Representative Frank R. Wolf (Rep. - Virginia)	
Mr. Charles White, Assistant to Rep. Wolf	
Agency Senior Officials:	16
Planning Committee Members/Directors:	<u>21</u>
Total:	46